

Protocol for Lesson Observation

1. **Respect the classroom atmosphere.** For example, silence phones, refrain from side conversations, arrive on time, and stay for the entire lesson.
2. **Do not help students or otherwise interfere with the natural flow of the lesson.** For example, be careful not to block students' view when they need to see the board or the teacher.
3. **Collect data requested by the lesson planning team,** or focus on the “points to notice” laid out in their instructional plan. Prepare by reading the lesson plan thoroughly.
4. **Focusing on the same student** (or pair of students) over the entire lesson is likely to yield the best picture of whether and how the students developed understanding.
5. If the lesson study team concurs, it is all right to ask clarifying questions of a student **after the lesson has concluded.**

